

AMENDMENT COVER SHEET

Grant No. 2005-231.1

Amendment Details

Type: Amendment - Amount Adjustment

Notes: Revised budget by reducing the award amount from \$37,937 to \$37,375 to reflect refund of unspent funds and to reflect final reported costs.

Date Sent: 4/27/2006

Date Received: 5/10/06

Date Signed: 5/15/06

Gifts Updated:
(as needed)

	G Asst	G Admin
Reference Number	<input checked="" type="checkbox"/>	
Approved Amount	<input checked="" type="checkbox"/>	
Project End Date	<input type="checkbox"/>	
Grant Status	<input type="checkbox"/>	
Payment Schedule		<input type="checkbox"/>
Reporting Schedule (incl. closeout items)		<input type="checkbox"/>
Subagreements		<input type="checkbox"/>

*MAY 05/22/06
forwarded to
Prog. Coordination ✓*

Grantee: Instituto de Investigacion y Capacitacion Pedagogica y Social

Project Title: #177 Human Rights, Leadership, and Citizen Participation Training - Bolivia

Fund: 2005/AA

Start Date: 2/1/2005

End Date: 2/28/2006

Grant Amount: \$37,937

Paid to Date: \$37,375

Renee Rosser

From: Renee Rosser
Sent: Monday, May 15, 2006 2:20 PM
To: 'marioreinaldo'; [redacted]; 'hipsbol'; [redacted]
Cc: Fabiola Cordova; Mary Ann Shepherd
Subject: NED Grant No. 2005-231.2 Signed Amendment

Attachments: 231.2 Signed Amendment.pdf



231.2 Signed
Amendment.pdf (15)

Dear Mr. Quintanilla:

Please find attached the signed amendment.

If you have any questions, please contact Grants Administrator Mary Ann Shepherd at
[redacted]

Best Regards,

Renee Rosser
**Grants Assistant
National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005
(202) 293-9072 Ext. 220
(202) 223-6042 Fax**

www.ned.org

Renee Rosser

From: Renee Rosser
Sent: Thursday, April 27, 2006 4:19:04 PM
To: 'marioreinaldo'; 'lipsbol@
Cc: Fabiola Cordova; Mary Ann Shepherd
Subject: NED Grant No. 2005-231.1 Deobligation Amendment

Attachments: 231.2 Deobligation.doc; 231.2 Attachment B-1 Budget.xls



231.2 231.2 Attachment
obligation.doc (72 Kb) B-1 Budget.xls...

Dear Mr. Quintanilla,

Attached is the amendment reducing the award amount. Please have the amendment signed by an authorized official and return it to the Endowment as soon as possible. You may send it to our fax number 202 223 6042 or via e-mail.

If you have any questions, please contact Mary Ann Shepherd, Grants Administrator, at

Respectfully,
Regard

Renee Rosser

Grants Assistant

National Endowment for Democracy

1101 15th Street, NW, Suite 700

Washington, DC 20005

(202) 293-9072 Ext. 220

(202) 223-6042 Fax

www.ned.org

NATIONAL ENDOWMENT FOR DEMOCRACY
AMENDMENT OF GRANT AGREEMENT

The above-numbered agreement entered into with the People in Need Foundation is hereby amended, in part, as follows:

- I. Grant Paragraph 3 is hereby amended, in part, to reflect a reduction in the total amount obligated under this Agreement from \$37,937 to \$37,375.
- II. Attachment B is deleted in its entirety and Attachment B-1 is substituted in lieu thereof.
- III. All other terms, conditions and specifications of this agreement shall remain in full force and effect.

FOR THE
INSTITUTO DE
INVESTIGACIÓN Y
CAPACITACIÓN
PEDAGÓGICA Y SOCIAL

FOR THE
NATIONAL ENDOWMENT
FOR DEMOCRACY

_____	SIGNATURE	_____
_____	TYPED NAME	W. Michael Davis
_____	TITLE	Senior Director, Grants Administration
_____	DATE	_____

Date

Mr. Mario Quintanilla
Executive Director
Instituto de Investigación, Capacitación Pedagógica y Social

[Redacted]
La Paz BOLIVIA

Via Email: marioreinaldodiaz@iipsbolivia.org

Dear Mr. Quintanilla:

I was pleased to receive confirmation from our bank that the \$562.00 refund of unspent funds, minus bank fees, was received on April 18, 2006. Thank you for your assistance in transferring these funds. Enclosed is Amendment 2 to NED Grant No. 2005-231, reducing the award from \$37,937 to \$37,375, and revising the Grant Budget to reflect final reported costs.

Please have the amendment signed by an authorized official and return it to Mary Ann Shepherd, Grants Administrator as soon as possible. You may send it to our fax number 202 223 6042. A fully signed copy will be sent to you once Mr. W. Michael Davis, Senior Director, Grants Management, has signed on behalf of the Endowment.

If you have any questions, please contact Ms. Shepherd, Grants Administrator for Latin America at maryanns@ned.org.

Sincerely,

~~W. Michael Davis~~
Senior Director, Grants Management

Chris

cc: Fabiola Cordova
Mary Ann Shepherd

*OK to send
red
27 April 06*

Mary Ann Shepherd

From: Mary Ann Shepherd
Sent: Tuesday, April 18, 2006 5:08 PM
To: 'mario quintanilla'; 'iipsbol@[REDACTED]'
Cc: Fabiola Cordova
Subject: RE: Refund - Grant 2005-231 - IIPS

Estimado Mario,

Saludos de NED. Hoy recibí noticias del giro por los \$562.00 de fondos no gastados en convenio # 2005-231. En los próximos días estaremos enviando por email una enmienda para reducir el monto del convenio por esta cantidad. Por favor firmalo y devuélvelo a mi atención por email o por fax.

Muchas gracias por todo su esfuerzo durante este proyecto y le deseo mucho éxito en su proyecto actual.

Saludos,

Mary Ann

*Mary Ann Shepherd
Grants Administrator, Latin America & the Caribbean
National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005
(202) 293-9072*

From: Mary Ann Shepherd
Sent: Tuesday, April 04, 2006 5:45 PM
To: 'mario quintanilla'; Fabiola Cordova
Subject: Refund - Grant 2005-231 - IIPS

Estimado Mario,

Espero que se encuentre bien. Gracias por la confirmación de su informe financiero final. Por favor pide a su banco que nos transfiera \$562.00 a el National Endowment for Democracy, Cuenta No. 5300410653 en el PNC Bank, 1101 15th Street, NW, Washington, DC, 20005, haciendo referencia a Grant No. 2005-231. El numero de ABA de PNC's es 031000053 y el SWIFT code es PNCCUS33. Debemos recibir el dinero antes del 14 de abril del 2006. Cuando nos mandan el dinero por favor avísame así podemos localizar el dinero en nuestra cuenta.

No dude en comunicar conmigo si tiene una pregunta.

Atentamente,

Mary Ann

*Mary Ann Shepherd
Grants Administrator, Latin America & the Caribbean
National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005
(202) 293-9072*

6

4/21/2006

Renee Rosser

From: Renee Rosser
Sent: Monday, January 24, 2011 4:11:38 PM
To: 'marioreinald'; 'lipsbol@
Cc: Fabiola Cordova; Mary Ann Shepherd
Subject: NED Grant No. 2005-231.1 Signed Amendment



231.1 Signed
Amendment.pdf (96 KB)

Dear Mr. Quintanilla,

Attached is the signed amendment.

If you have any questions, please contact Grants Administrator Mary Ann Shepherd at maryanns@ned.org

Best Regards,

Renee Rosser
**Grants Assistant
National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005
(202) 293-9072 Ext. 220
202, 223-6042 Fax
www.ned.org**

05-231

NED Grant No. 2005-231.1

NATIONAL ENDOWMENT FOR DEMOCRACY
AMENDMENT OF GRANT AGREEMENT

The above-numbered agreement entered into with the Instituto de Investigación y Capacitación Pedagógica y Social is hereby amended, in part, as follows:

- I. Grant Paragraph 4 is hereby amended to change the expiration date of the Grant to February 28, 2006,
- II. Grant Paragraph 5 is amended to revise the reporting schedule as follows:

<u>Period Report Covers</u>	<u>Report is Due</u>
February 1 - March 31, 2005	April 30, 2005
April 1 - June 30, 2005	July 31, 2005
July 1 - September 30, 2005	October 31, 2005
October 1 - December 31, 2005	January 31, 2006
January 1 - February 28, 2006, Final Periodic Report (including Evaluation Report)	March 31, 2006

- III. All other terms, conditions and specifications of this agreement shall remain in full force and effect.

FOR THE
INSTITUTO DE
INVESTIGACIÓN Y
CAPACITACIÓN
PEDAGÓGICA Y SOCIAL

Mario Quintanilla A.

Executive Director

01/27/2006

FOR THE
NATIONAL ENDOWMENT FOR
DEMOCRACY

W. Michael Davis

Director, Grants Management

1/30/06

SIGNATURE

TYPED NAME

TITLE

DATE



**National Endowment
for Democracy**

Supporting freedom around the world

1101 Fifteenth Street, NW | Suite 700 | Washington, DC 20005-5000
(202) 293-9072 | (202) 223-6042 fax | E-mail: info@ned.org | www.ned.org

January 25, 2006

Mr. Mario Quintanilla
Executive Director
Instituto de Investigación y Capacitación Pedagógica y Social
Calle Adolfo Gonzales N0. 241
La Paz, BOLIVIA

Email: marioreinaldo [redacted] iipsbol@ [redacted]

Dear Mr. Quintanilla,

Enclosed is Amendment 1 to NED Grant No. 2005-231, extending the grant period to February 28, 2006.

Please sign the amendment and return it to Mary Ann Shepherd via email at [redacted] or via fax at (202) 223-6042. A fully signed copy will be sent to you once Mr. W. Michael Davis has signed on behalf of the Endowment.

If you have any questions, please contact Mary Ann Shepherd, Grants Administrator.

Sincerely,

Christopher D.A. Ragonese
Senior Grants Administrator

cc: Fabiola Cordova
Mary Ann Shepherd

Vin Weber
Chairman

Thomas R. Donahue
Vice Chairman

Jean Bethke Elshain
Secretary

8 Julie Finley
Treasurer

Morton Abramowitz
Evan Bayh

Wesley K. Clark

Christopher Cox

Rita DiMartino

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Francis Fukuyama

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Richard Gephardt

Lee Hamilton

Richard C. Holbrooke

Emmanuel A. Kampouris

Jon Kyl

Larry A. Liebenow

Gregory W. Meeks

Robert Miller

Michael Novak

Paul Sarbanes

Terence A. Todman

Howard Wolpe

Dante B. Fascell
(1917-1998)

John Richardson

William E. Brock

Winston Lord

John Brademas
Chairmen Emeriti

Carl Gershman
President

Renee Rosser

From: Renee Rosser
Sent: Wednesday, January 23, 2006 3:08 PM
To: 'mario.reinaldo [REDACTED]@ipsbol.com';
Cc: Fabiola Cordova; Mary Ann Shepherd
Subject: NED Grant No. 2005-231 Extension Amendment



231.1
xtension.doc (70 KE)

Dear Mr. Quintanilla,

Attached is the amendment extending the grant period to February 28, 2006. Please have the amendment signed by an authorized official and return it to the Endowment as soon as possible. You may send it to our fax number 202 223 6042 or via e-mail.

If you have any questions, please contact Grants Administrator Mary Ann Shepherd at [REDACTED]

Regards,

Renee Rosser
Grants Assistant
National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005
(202) 293-9072 [REDACTED]
(202) 223-6042 Fax
[REDACTED]
www.ned.org

Mr. Mario Quintanilla
Executive Director
Instituto de Investigación Pedagógica y Social
[REDACTED]
La Paz, BOLIVIA

Email: [mario.reinaldo@\[REDACTED\].iipsboliv\[REDACTED\]](mailto:mario.reinaldo@[REDACTED].iipsboliv[REDACTED])

Dear Mr. Quintanilla,

Enclosed is Amendment 1 to NED Grant No. 2005-231, extending the grant period to February 28, 2006.

Please sign the amendment and return it to Mary Ann Shepherd via email at [REDACTED] or via fax at (202) 223-6042. A fully signed copy will be sent to you once Mr. W. Michael Davis has signed on behalf of the Endowment.

If you have any questions, please contact Mary Ann Shepherd, Grants Administrator.

Sincerely,

Christopher D.A. Ragonese
Senior Grants Administrator

cc: Fabiola Cordova
Mary Ann Shepherd

OK to
send
Ragonese
25 Jan. 06

NATIONAL ENDOWMENT FOR DEMOCRACY

Grant Agreement No. 2005-231.0
between

Grantor: National Endowment for Democracy
1101 15th Street, NW, Suite 700
Washington, DC 20005

Grantee: Instituto de Investigación y Capacitación Pedagógica y Social

[REDACTED]
a [REDACTED]

1. AUTHORITY

This Grant is awarded in accordance with the authority contained in P.L. 98-164, as amended (hereafter referred to as the "Act") and Grant No. S-LMAQM-05-GR-035 between the United States Department of State and the National Endowment for Democracy (hereafter referred to as "the Endowment").

2. PURPOSE

The purpose of this Grant is to enable the Grantee to carry out the project objectives shown in Attachment A, Program Description, which are consistent with the purposes stated in Section 502(b) of the Act.

3. GRANT AMOUNT AND BUDGET

The amount obligated under this Grant is \$37,937, which is to be expended according to the Grant Budget shown in Attachment B.

The Grantee shall not use funds designated for Program Costs to pay Administrative Costs, nor vice versa, without prior written approval of the Endowment. The Grantee shall also obtain written approval from the Endowment prior to making an expenditure which would increase costs in a major budget category within either the Program or Administrative Costs budget by more than 15 percent or \$5,000 (whichever amount is larger) above the amount budgeted for that category. Adjustments among budget categories shall not result in an increase in the total amount of the Grant. The Endowment will not fund costs in excess of the Grant amount shown above.

4. GRANT PERIOD

The effective date of this Grant is February 1, 2005.
The expiration date of this Grant is January 31, 2006.

All expenditures from Grant funds must be either for authorized activities that take place or for authorized obligations that are incurred during this Grant Period, unless otherwise stated in the Grant. Expenditures for costs incurred prior to the effective date or after the expiration date will be disallowed. Payments made after the expiration date for expenses incurred within the Grant Period are allowable.

If the Grant Period is insufficient for satisfactory completion of the project objectives, the Agreement may be amended to extend to the period. The Grantee must request the extension in writing prior to the current expiration date, explaining the circumstances which warrant the extension. Requests for

amendments may not be considered if the Grantee has not submitted all reports currently due as scheduled in Grant Paragraph 5.

5. REPORTING REQUIREMENTS

The Grantee must submit to the Endowment periodic Narrative and Financial reports. The Final Periodic Report shall include an Evaluation Report. The content of these reports is described in Attachment C, Grant Provisions 9 and 10. The reporting schedule for this Grant is as follows:

<u>Period Report Covers</u>	<u>Report is Due</u>
February 1 – March 31, 2005	April 30, 2005
April 1 – June 30, 2005	July 31, 2005
July 1 – September 30, 2005	October 31, 2005
October 1 – December 31, 2005	January 31, 2006
January 1 – 31, 2006, Final Periodic Report (including Evaluation Report)	February 28, 2006

6. DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

In accepting this Grant, the Grantee certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this agreement by any U.S. Government department or agency.

7. RESPONSIBILITIES AND GRANT PROVISIONS

- A. The Grantee is responsible for planning, organizing, and administering the program to carry out the project objectives stated in Attachment A, Program Description, in accordance with the terms of this Agreement as described above and in Attachment A, Program Description; Attachment B, Grant Budget; Attachment C, Grant Provisions; and in Appendixes A-G. Each of the foregoing is fully incorporated in this Agreement and made a part hereof as if set out in the full text of the Agreement itself.
- B. If Attachment A, Program Description, provides for the Grantee to implement the project objectives through one or more designated subrecipient(s), the Grantee is responsible for ensuring that the subrecipient(s) comply with all provisions of the Agreement that apply to subrecipients as outlined in Grant Provision 4, "Subagreements;" and as shown in Appendix G, "Model Subagreement."
- C. Should this Grant Agreement be translated to a language other than English for signature, the English language version will govern in the event of differences between the two versions. Any inconsistency in this Agreement will be resolved by giving precedence in the following order:
 1. The Agreement, including Attachments A, B, and C
 2. Appendix A
 3. Appendixes B, C, and D

ATTACHMENT A
PROGRAM DESCRIPTION

PROMOTING RURAL LEADERSHIP AND CIVIC PARTICIPATION
Bolivia

Grantee: Instituto de Investigación y Capacitación Pedagógica y Social
Dates of Project: February 1, 2005 - January 31, 2006
Approved Amount: \$37,937

I. **BACKGROUND:**

Bolivia is still recovering from a wave of civil unrest and violence that plagued the country during 2003 and ultimately forced the resignation and flight of President Gonzalo Sánchez de Lozada after little over one year in office. Deep dissatisfaction with the unpopular government had resulted in eight months of demonstrations that left approximately 80 people dead. In October 2003, Vice President Carlos Mesa assumed the Presidency in a constitutional transfer of power. Mesa enjoys popularity with the Bolivian public, but he faces the same difficulties that dogged the Sánchez de Lozada administration: the question of regional autonomy; demands by the majority indigenous peoples for greater representation; **an anti-democratic, radical opposition;** and an ongoing fiscal deficit. Frustration with government continues, and was displayed in the province of Ayo Ayo when a mayor accused of corruption was lynched by local citizens. Protests take place throughout the country on a daily basis.

Conditions in the Andean highlands are particularly difficult. Approximately 62 percent of the population there is composed of indigenous Aymara and Quechua people; despite their numbers, they have rarely held the positions of government or business authority that the fair-skinned elite descended from European colonizers has traditionally dominated. In rural areas, over 90 percent of households cannot satisfy basic needs. Public support of parties is at a record low. Parties have been discredited as a result of their long-standing corruption and patronage procedures. **In the face of a lack of leaders who truly represent them, radical leaders such as Evo Morales and Felipe Quispe have risen to prominence.**

Against this stark backdrop, there do exist opportunities for citizens to play essential roles in their communities. Bolivian cities and towns are governed by directly elected mayors and councils. Under the Popular Participation Law of April 1994, a significant portion of national revenues is distributed to the country's 327 municipalities for discretionary use. The law also allowed for the creation of vigilance committees formed by representatives of community-based organizations. Through these vigilance committees, citizens have the right to participate in decisions of interest to the municipality. Unfortunately, these committees do not always represent the interests of citizens because the citizens do not understand their rights or how to participate in the local decision-making process.

The *Instituto de Investigación y Capacitación Pedagógica y Social* will use Endowment support to train citizens in eight municipalities in La Paz department on strategies for citizen participation in local governance.

II. PROJECT OBJECTIVES:

- Strengthen citizens' understanding of their rights and obligations in rural populations of Bolivia;
- Improve the leadership and participation skills of representatives of community based organizations; and
- Contribute to improved municipal development through efficient and effective social monitoring. ← TB

III. PROJECT ACTIVITIES:

The *Instituto de Investigación y Capacitación Pedagógica y Social* (Institute for Research and Educational and Social Training, or IIPS) will work in eight municipalities in the department of La Paz to improve citizen participation through a series of workshops and by assisting project participants to develop local plans of action for their communities. IIPS will begin by performing a baseline study in each municipality to determine the level of understanding local citizens have of municipal government and political participation. The baseline study will serve as a reference for the preparation of training materials, as well as periodic evaluations of citizen participation in each municipality.

IIPS will invite representatives from the various civil society organizations in each municipality and the municipal government to form a technical team. The technical teams will participate in a training-of-trainers activity, and will then be charged with returning to their communities to share what they have learned. Each team will be composed of approximately five civil society representatives and one municipal authority. An intensive, four-day training session will be held for the technical teams. The session will focus on human and citizen rights, methods of participation, democracy at the municipal level, and pertinent legislation. The session will also teach participants training techniques to prepare the technical teams to conduct their own training sessions. Throughout the year, follow-up sessions for the trainers will be held every two months to discuss issues relevant to the various municipalities as defined by the participants, such as municipal administration, human rights and drafting of laws.

Each technical team will be responsible for carrying out civic education training workshops for their communities. Each team is expected to carry out at least four workshops with the civic organizations they represent and other community-based organizations. During these workshops, the technical teams will work to identify the priorities of their communities to better specialize their trainings. The technical teams will then develop projects to address these issues. The projects will be submitted to the municipal vigilance committees through the municipal authority on each team for incorporation into the municipal agenda.

IV. EVALUATION PLAN:

IIPS will evaluate the progress of the project participants through follow-up visits and monitoring of community workshops. Using their baseline study, IIPS will evaluate the progress citizens have made at two points during the year and upon completion of the project, relying on surveys and observation of citizen participation in town meetings, neighborhood councils, and general assemblies. IIPS will also interview members of the community not involved in the project to assess their perceptions of changes observed in the community.

V. **ORGANIZATIONAL BACKGROUND:**

The *Instituto de Investigación y Capacitación Pedagógica y Social* was founded in 1995 to train and advocate for the socially disadvantaged in Bolivia. IIPS conducts research on social and education issues in the country, proposes solutions and develops educational activities in needy communities. IIPS belongs to the Council on Adult Education for Latin America, and the Participation and Justice Network of Partners of the Americas-Bolivia. The President and Director of IIPS is Mario Quintanilla.
